

MEMORANDUM

Agenda Item No. 11(A)(47)

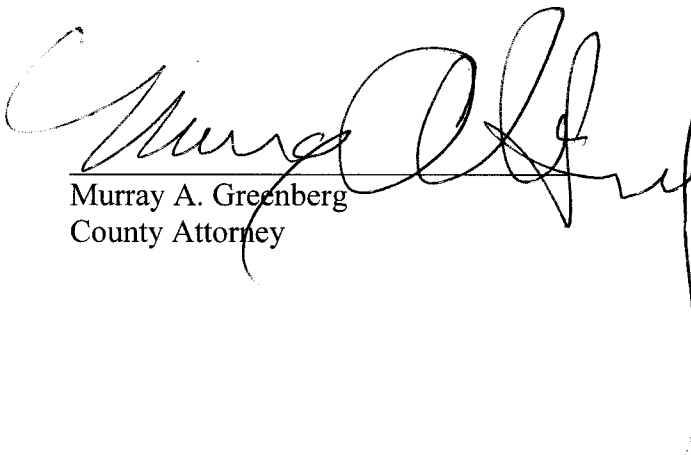
TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: January 25, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Resolution Retroactively
Authorizing In-Kind
Services for the 4th Annual
Puerto Rican Festival
Sponsored by ASPIRA
South in an amount not to
Exceed \$2,583.85

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Dennis C. Moss.



Murray A. Greenberg
County Attorney

MAG/dcp



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: January 25, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 11(A)(47)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☒ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A) (47)

01-25-07

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT AND THE MIAMI-DADE POLICE DEPARTMENT FOR THE NOVEMBER 18, 2006 4TH ANNUAL PUERTO RICAN FESTIVAL SPONSORED BY ASPIRA SOUTH, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$2,583.85 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

WHEREAS, ASPIRA South has requested in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Police Department for the November 18, 2006 4th Annual Puerto Rican Festival in an amount not to exceed \$2,583.85 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, ASPIRA South is a not-for-profit organization; and

WHEREAS, the 4th Annual Puerto Rican Festival is a special event, as defined in the attached Fee Waiver/In-kind Service Application, and in-kind services shall be funded from the Countywide In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Police Department for the November 18, 2006 4th Annual Puerto Rican Festival in an amount not to exceed \$2,583.85 to be funded from the Countywide In-kind Reserve Fund.

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

Please complete the following form in its entirety and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

*Requests will not be considered without completion of this application.

Type of Event/Application (select one of the following):

- ☐ District Event - Request for fee waiver/in-kind services will require Commission sponsor (Complete questions 1-7, sign, date and submit prior to event)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date)
- ☒ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date)

1. Full legal name of the requesting organization:

ASPIRA South

2. Corporate Status: Select one of the choices below (For profit entities are not eligible):

- ☒ Not-For-Profit or Tax Exempt (attach proof)
☐ Local Government or Public Entity
☐ Other (specify):

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.)

Elizabeth Quiles
14116 SW 288 St. Leisure City FL 33033
305-242-0016, 305-242-3895, fax-305-246-3898

4. Specify fee waiver or in-kind service requested (quantity, if applicable).

Show mobile stage
3 Portable Bathrooms one handicap and at least 6 Police
Men from the Miami-Dade Police Department.

5. Name, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries)

We Will be Conducting
our 4th Puerto Rican Festival. Fund-raising event on November 18th
from 10:00 am to 8:00 pm. The donations collected from this
event will be utilized to provide students with books,
supplies and materials, computers, snacks, and other needs
this event will benefit kids, youth and families with
low income and offer educational benefits. The funds will
also be utilized for our purpose of holding annual Carnaval and Guard
Celebration.

6. Please select ALL that apply to event

- ☐ Economic Development: Event supports vitality or growth of the local economy
☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
☒ Arts and Culture: Event supports music, theatre, literature, art or culture
☐ Environmental: Event benefits environmental concerns or promotes conservation
☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

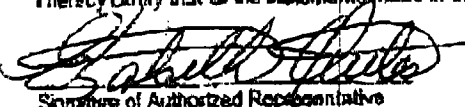
7. Physical address of event venues (please specify Commission District(s)):

14112 - 14116 S.W. 288 Street, Leisure City FL
33033

PARKS
\$716.00
MDPD
1867.35
\$2583.85

8. Description of regional or local impact: Community will be exposed to cultural and educational event. Increasing knowledge of other cultural and diversity in community. Local talents will be expressed and public will share the different cultures and customs in the community.
9. Daily/hourly event schedule, including setup and breakdown schedule (attach event calendar, if applicable): 10:00 AM - 8:00 PM
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): FL-874 S Via the exit on the left (Cachions Toll) FL-874 S becomes Florida Turnpike S (FL-821 S (Arboretum)) take Exit 5 - SW 288 St / Biscayne Dr. Make a right turn right onto SW 288 St. end at 19116 SW 288 St Home land.
11. Expected number of participants and estimated attendance (per day, if applicable): 1,500 or more
12. Itemized budget, including total event budget, total host budget and total commitment of resources (attach additional pages as needed).

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

10/19/06
Date

MIAMI- DADE PARKS & RECREATION DEPARTMENT
SHOWMOBILE, STAGES, BLEACHERS, SOUTH & PRODUCTION
305-257-0933 EXT: 240/305-257-1083 (F)

EQUIPMENT CONFIRMATION FORM

ORGANIZATION/AGENCY: OFFICE OF COMMISSIONER DENNIS C. MOSS, VICE-CHAIRMAN

EQUIPMENT REQUESTED: Stage 28 x 40

NAME OF PERSON RESPONSIBLE FOR THIS BILL: DENNIS C. MOSS

BILLING ADDRESS/ ZIP CODE: 111 N.W. 1ST STREET, SUITE 320, MIAMI, FLORIDA 33128

NAME/TITLE OF THE EVENT: Aspirin's Annual Puerto Rican Festival

ADDRESS OF EVENT: 14112 SW 288 Street, HUSTON, FL 33033

TODAY'S DATE OCT 17, 2004

DATE (S) OF EVENT: 11/18/04

SET-UP TIME & DAY: 11/18/04 @ 9:00 AM

TAKE-DOWN & DAY: 11/18/04 @ 9:00 PM

CONTACT PERSON/PHONE: Elizabeth Quiles (305) 242-8018, 0016

AT SITE CONTACT/CELL PHONE #: Elizabeth Quiles (305) 992-8690

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

Please contact organization for special instructions.

OTHER INFORMATION: Include additional equipment if needed.

Please see attached request letter.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (5) five working days before the event.

*Fee

Signature

Dennis C. Moss

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Agency/Group

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED
½ (HALF) OF RENTAL FEE.**

*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.


X In-Kind Budget Allocation

Memorandum



Date: January 25, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Countywide In-Kind Reserve Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services is being requested by a not-for-profit organization ASPIRA of Florida, Inc. for their 4th Annual Puerto Rican Festival held on November 18, 2006.

In-kind services have been requested in an amount not to exceed \$1,867.85 from the Miami-Dade Police Department for police services and \$716 from the Park and Recreation Department for use of the stage for a total in-kind amount of \$2,583.85.

In FY 2006-07 Aspira of Florida has not received any funding for this event.

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